

University of California San Diego

Craft and Glass Centers

Code of Conduct

Craft and Glass Centers embrace the [UC San Diego Principles of Community](#) and are committed to the highest standards of civility and decency towards all. We promote and support a community where all people can work, learn and enjoy craft and art making activities together in an atmosphere free of abusive, inappropriate and demeaning treatment.

University of California San Diego Students, Faculty, Staff, Craft and Glass Center Members, Participants, Guests and Spectators using Craft and Glass Center facilities, programs, services, events and exhibitions must behave with civility, appropriate conduct and respect for the rights of patrons, staff, guests, consultants, instructors, vendors, and others working, making or enjoying art in our facilities and programs. When you use Craft and/or Glass Center facilities, programs, services or become a Craft and/or Glass Center member, purchase an open studio pass or membership, are admitted using a complimentary pass or attend an event, demonstration or exhibition, you agree to comply with this Code of Conduct and cooperate with staff.

All members, participants and guests are expected to exercise good judgement in caring for the safety of others as well as themselves and respect the facilities and all equipment and materials used during participation. Patrons should familiarize themselves with and inspect equipment before use. Report any injuries, incidents or problems with equipment, supplies or materials or facilities to Craft and/or Glass Center staff.

Individuals should consult with their personal physician before starting any strenuous activity. Proper attire as per each specific studio in each Center including closed toe shoes, non-synthetic clothing, ear plugs, eye protection, masks or respirator and long hair tied back and removal of loose jewelry is required. Facility hours, policies and availability are subject to change.

Individuals or groups who engage in unacceptable or disruptive behavior may have their access to University of California San Diego Craft and Glass Centers facilities, programs, services, exhibitions and events revoked, modified, suspended and/or may be subject to further university or law enforcement action. No refunds will be given for loss of membership privileges or program/service/event/exhibition fees due to breach of Code of Conduct. Stands of Conduct include, but are not limited to, the examples outlined below. The following types of conduct are specifically prohibited. If you witness or experience threatening or inappropriate behavior by another individual, please report the situation immediately to Craft and/or Glass Center staff.

PROHIBITED BEHAVIOR

The assessment of the following types of behaviors lies with Craft and/or Glass Center staff or other designated university representatives.

AGGRESSIVE, UNSAFE OR RECKLESS BEHAVIOR OR LANGUAGE

Aggressive, violent, unsafe or reckless behavior is explicitly forbidden at all activities, programs, exhibitions and events held in Craft and Glass Center facilities. You may not promote or engage in physical abuse, verbal abuse, threats, intimidation, harassment, coercion and/or other conduct which threatens or endangers the health or safety of any person. You may not use “fighting words” to harass any employee or guest in connection to Craft and Glass Centers indoor or outdoor spaces, official university functions, in university sponsored programs, exhibitions, events or activities.

DISORDERLY CONDUCT

You may not engage in disorderly or lewd conduct including being under the influence of alcohol or controlled substances.

UNAUTHORIZED ENTRY

A valid membership, pass registration, ticket or invitation is required for access to all University of California San Diego Craft and Glass Center facilities, programs and services. Propping open perimeter doors and/or gates that allows others access is prohibited.

PROHIBITED AREAS

Entering areas such as offices, glaze labs, storage areas or fabrication or maintenance workshops without express permission of Craft and/or Glass Centers will be considered trespassing.

FORGERY

Sharing identification cards for access into Craft and/or Glass Center facilities is considered forgery. If you forge, alter, give unauthorized use or misuse of University documents, records, keys, electronic devices, or identification, your actions will result in a loss of privileges and/or a fine.

PHOTOGRAPHY AND VIDEO

Photography or videography is prohibited at Craft and Glass Centers without prior department and campus approval.

UNAUTHORIZED COMMERCIAL ACTIVITY

Posting, advertising, conducting unauthorized private lessons or training, soliciting individuals in University of California San Diego Craft and/or Glass Center facilities for personal services, businesses, or agencies is strictly prohibited.

COMPLIANCE WITH CRAFT AND/OR GLASS CENTER POLICIES

Department employees are responsible for managing and maintaining the safety of our members and facilities. All users must comply with posted instructions or signs and with the directions of University of California San Diego Craft and/or Glass Center staff, University official(s) or other public official(s) acting in the performance of their duties. Failure to comply with staff requests, directions, or instructions will result in loss of privileges.

CRIMINAL ACTIVITY

The following actions are considered Criminal Activity and will result in immediate police action. Department staff will contact University police and request assistance addressing the immediate threat. Additional sanctions and restrictions will apply including loss of privileges.

VANDALISM

Damage to or destruction of any property of the University or property of others while on University premises.

ASSAULT/BATTERY

Rape, sexual assault, sexual violence, sexual harassment, stalking, physical assault, battery, threats of violence, or conduct that threatens the health or safety of any person.

THEFT

Removal of or conversion of university property or the property of others while on University premises or sponsored program.

FIREARMS

Use or possession of an explosive device, firearm, or other deadly weapon when on the premises.

FALSE ALARM

You may not tamper with any fire equipment, trigger a false fire alarm, or make a false report of fire, emergency or other crime.

I, _____, hereby agree to the Craft and Glass Centers Code of Conduct.

Date: _____